

# MEMORANDUM

September 5, 2003  
M219/03-04  
305 995-1721

**TO:** Selected Principals

**FROM:** Brucie Ball, Assistant Superintendent  
Office of Exceptional Student Education and Student/Career Services

**SUBJECT: IN-SCHOOL STUDENT CHAMBER OF COMMERCE PROGRAM**

This school year students will again have the opportunity to enhance their learning through involvement in the In-School Student Chamber of Commerce Program. This program provides exciting and challenging benefits which include career shadowing and leadership development within the Role Model Chamber of Commerce Annual Education Day and Mock Interview Sessions. The focus of this program is the direct relationship that students have with chamber business mentors while attending chamber functions. These activities result in a change of attitude, improvement in grades, attendance, a renewal of the importance placed on their education, and an understanding of real world connections.

In order to continue participating in this program, we are requesting that you identify your school's 2003-04 advisor for the In-School Student Chamber of Commerce on the attached form and fax this information to Ms. Monica Allen, Secretary, at 305 995-2059, by Friday, September 12, 2003.

Questions or concerns regarding this memorandum may be addressed to Ms. Jessie G. Collins, Department of Career Preparation, at 305 995-2775. Thank you for your cooperation.

BB:ma  
Attachment

cc: Mr. Ronald K. Felton  
Dr. George M. Koonce, Jr.  
Ms. Willa S. Young  
ACCESS Center Assistant Superintendents  
Mr. Samuel Gay  
ACCESS Center Directors  
Ms. Sandra D. Hudson  
Dr. James Mennes  
Ms. Jessie G. Collins

**IN-SCHOOL STUDENT CHAMBER OF COMMERCE  
PARTICIPATION FORM**

School's Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Work Location: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Advisor's Position: \_\_\_\_\_  
(e.g., career specialist, counselor, teacher, other)

Payroll Clerk's Name: \_\_\_\_\_

If a substitute is required for the above named individual please indicate.

Yes ☐ No ☐

\_\_\_\_\_  
Principal's Signature

Fax form by Friday, September 12, 2003 to Ms. Monica Allen, Receptionist  
Department of Career Preparation